

# LOCATION INFORMATION REQUEST FORM

INSTRUCTIONS: This document is to be completed by production companies seeking location assistance. Any information that the production company considers proprietary or confidential should be labeled. Be as specific as possible with the descriptions of the location(s) you are seeking.

Return this form to:  
El Dorado Tahoe Film & Media Office  
542 Main Street  
Placerville CA 95667  
(530) 626-4400  
FAX: (530) 642-1624

Production Title:	_____	Your Name:	_____
Company Name:	_____	Your Title:	_____
Producer/Prod Exec.:	_____	Cell Number:	_____
Director:	_____	Pager:	_____
Company Phone:	_____	Fax:	_____
Address:	_____	Email:	_____
City:	_____	State:	_____
Zip:	_____	Zip:	_____

Financed: (Check One)  Bid  In Development  In Pre-Production  In Production

Urgency:  ASAP  This week  Next few weeks

Story Boards Attached:  Yes  No

Match: (e.g. New England, Africa) \_\_\_\_\_

Additional Information requested? (i.e.: permits, crew, accommodations, etc.) \_\_\_\_\_

Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_